FIRE WATCH LOG SHEET

FIRE WATCH

Fire watch must be maintained during hot work AND for a minimum of 60 minutes after completion

JOB INFORMATION

Date: _____ Hot Work Permit #: _____ Page: _____ of _____

Project/Job Name: _____ Work Order #: _____

Location/Building: _____ Floor/Area: _____

Specific Work Area: _____

Type of Hot Work: _____ Hot Work Operator: _____

FIRE WATCH PERSONNEL

Primary Fire Watch: _____ Phone/Radio: _____

Relief Fire Watch: _____ Phone/Radio: _____

Fire Watch Training Verified: ☐ Yes Extinguisher Location Known: ☐ Yes Alarm Location Known: ☐ Yes

FIRE WATCH LOG — Record observations every 15-30 minutes

Time	Initials	Observations / Conditions	Action Taken (if any)

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FIRE WATCH LOG — CONTINUATION (Post Hot Work Period)

Hot Work Completed Time: _____ Fire Watch Must Continue Until: _____ **(Min. 60 min)**

Time	Initials	Area Checked	Conditions Observed	OK?

FINAL INSPECTION CHECKLIST

Complete all items before ending fire watch:

- ☐ Work area inspected — no evidence of fire, smoke, or smoldering materials
- ☐ Adjacent areas above, below, and beside work area inspected
- ☐ No unusual odors detected
- ☐ All hot work equipment secured and stored properly
- ☐ Fire-resistant coverings/blankets removed from area
- ☐ Minimum 60-minute post-work watch period completed

FIRE WATCH COMPLETION SIGN-OFF

FIRE WATCH CERTIFICATION

I certify that fire watch was maintained as required and the area is safe upon completion.

Fire Watch Name (Print): _____ Signature: _____ Date: _____

Time Fire Watch Ended: _____ Supervisor Notified: ☐ Yes Supervisor Name: _____

RECORD RETENTION: Retain this log with the associated Hot Work Permit for a minimum of 1 year. Keep available for review by safety personnel, insurance representatives, and regulatory agencies.