HOT WORK PERMIT

FIRE HAZARD

PERMIT #: _____ Date Issued: _____ Time Issued: _____

Valid From: _____ To: _____ **This permit expires at end of shift or when conditions change**

LOCATION OF HOT WORK

Building/Facility: _____ Floor/Level: _____

Specific Location/Area: _____

Description of Work to be Performed: _____

TYPE OF HOT WORK

Check all that apply:

☐ Welding (Arc) ☐ Welding (Gas) ☐ Cutting/Burning ☐ Brazing ☐ Soldering

☐ Grinding ☐ Heat Gun ☐ Torch Applied Roofing ☐ Other: _____

FIRE PREVENTION PRECAUTIONS (All items must be checked before work begins)

REQUIRED PRECAUTIONS - Must be verified before permit is issued

☐ Sprinklers in service / Impairment reported
☐ Fire detection system operational
☐ Hot work equipment in good repair
☐ Fire extinguisher within 10 feet (min. 2A:10BC)
☐ Combustibles removed 35 ft or protected
☐ Floor swept clean of combustibles
☐ Flammable liquids removed or protected
☐ Covers over floor/wall openings
☐ Containers purged of flammable vapors
☐ Fire watch assigned during and 60 min after

ADDITIONAL PRECAUTIONS (Check if applicable)

☐ Enclosed equipment cleaned of combustibles
☐ Ducts/conveyors protected or shut down
☐ Fire-resistant blankets/curtains in place
☐ Adjacent areas notified of hot work
☐ Confined space entry permit obtained
☐ Lockout/Tagout procedures in place
☐ Ventilation adequate for work area
☐ Other: _____

PERSONNEL

Person Performing Hot Work: _____ Company: _____

Fire Watch Name: _____ Phone/Radio: _____

Fire Watch End Time: _____ **(Minimum 60 minutes after hot work ends)**

Fire Watch Trained? ☐ Yes ☐ No

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AUTHORIZATION SIGNATURES

By signing below, all parties acknowledge that fire prevention precautions have been implemented and understood.

PERMIT ISSUER (Supervisor/Safety Manager)

Print Name: _____ Signature: _____ Date/Time: _____

HOT WORK OPERATOR

Print Name: _____ Signature: _____ Date/Time: _____

FIRE WATCH DUTIES & RESPONSIBILITIES

The Fire Watch MUST:

1. Have fire extinguishing equipment immediately available and know how to use it
2. Be familiar with facilities and procedures for sounding an alarm in the event of a fire
3. Watch for fires in all exposed areas and try to extinguish them only when within the capacity of the equipment
4. Maintain the fire watch for at least 60 minutes after hot work is completed
5. Know the location of the nearest fire alarm pull station and telephone
6. Have no other duties while serving as fire watch
7. Immediately notify emergency services (911) and evacuate if fire cannot be controlled
8. NOT leave the area unattended during hot work or the required watch period

FINAL FIRE WATCH INSPECTION

FIRE WATCH COMPLETION CHECKLIST

- ☐ Hot work completed and equipment secured
- ☐ Work area inspected - no smoldering materials
- ☐ No unusual odors detected
- ☐ 60-minute watch period completed

FIRE WATCH SIGN-OFF

Fire Watch Signature: _____ Time Watch Ended: _____ Date: _____

EMERGENCY INFORMATION

IN CASE OF FIRE: CALL 911

Nearest Fire Extinguisher Location: _____ Fire Alarm Pull Station: _____

Assembly Point: _____ Site Emergency Contact: _____