ROOFING SAFETY CHECKLIST

Daily Jobsite Safety Verification

Project Name:		**Date:**	
Site Address:		**Weather:**	
Supervisor:		**Crew Size:**	

1. PRE-WORK SAFETY ASSESSMENT

Site Conditions

- ☐ Weather conditions assessed (wind speed < 25 mph, no lightning, dry conditions)
- ☐ Roof surface inspected for wet, icy, or unstable conditions
- ☐ Work area below cleared of personnel and public access restricted
- ☐ Power lines and electrical hazards identified and marked
- ☐ Roof structural integrity verified (no rot, damage, or weak spots)

Hazard Communication

- ☐ Daily safety briefing conducted with all crew members
- ☐ Site-specific hazards communicated (skylights, vents, fragile areas)
- ☐ Emergency procedures and evacuation routes reviewed
- ☐ First aid kit location and emergency contact numbers posted

2. FALL PROTECTION (OSHA 1926 Subpart M)

Personal Fall Arrest Systems

- ☐ Full-body harnesses inspected for wear, damage, and proper fit
- ☐ Lanyards checked for fraying, cuts, or degradation
- ☐ Self-retracting lifelines (SRLs) tested and functioning properly
- ☐ Anchor points rated for 5,000 lbs or designed by qualified person
- ☐ All workers trained on proper PFAS use and limitations

Guardrail Systems

- ☐ Top rail height at 42 inches (+/- 3 inches)
- ☐ Mid-rail installed at appropriate height

- ☐ Toe boards in place where required (4 inches minimum height)
- ☐ Guardrails capable of withstanding 200 lbs of force

Warning Line Systems

- ☐ Warning lines set up at least 6 feet from roof edge
- ☐ Lines flagged at 6-foot intervals with high-visibility material
- ☐ Warning line height between 34-39 inches

Roof Openings & Skylights

- ☐ All skylights covered or guarded with standard railings
- ☐ Roof openings secured with covers capable of supporting 2x expected load
- ☐ Covers clearly marked "HOLE" or "COVER"

3. LADDER SAFETY

- ☐ Ladders inspected for damage, missing rungs, or defects
- ☐ Extension ladders extend 3 feet above landing surface
- ☐ Ladder angle at 4:1 ratio (1 foot out for every 4 feet up)
- ☐ Ladder secured at top and/or bottom to prevent movement
- ☐ Non-conductive ladders used near electrical hazards
- ☐ Three points of contact maintained when climbing
- ☐ Area at base of ladder clear of obstructions and traffic

4. PERSONAL PROTECTIVE EQUIPMENT (PPE)

- ☐ Hard hats worn and in good condition (no cracks or damage)
- ☐ Safety glasses or goggles available and worn as needed
- ☐ Non-slip footwear with adequate ankle support worn by all
- ☐ Work gloves appropriate for task being performed
- ☐ Hearing protection available for power tool operations
- ☐ High-visibility vests worn when working near traffic areas
- ☐ Respiratory protection available for dust/chemical exposure

5. TOOLS & EQUIPMENT

Power Tools

- ☐ All power tools inspected and in safe working condition
- ☐ Guards in place and functioning on all applicable tools
- ☐ GFCI protection used for all electrical equipment
- ☐ Extension cords inspected for damage and properly rated
- ☐ Pneumatic nail guns have safety mechanisms engaged

Roofing Equipment

- ☐ Hot tar kettles positioned safely with fire extinguisher nearby
- ☐ Propane torches inspected; fuel cylinders secured and upright
- ☐ Material hoists and conveyors properly secured
- ☐ Roof brackets and jacks installed correctly and inspected

6. MATERIAL HANDLING & HOUSEKEEPING

- ☐ Materials stored away from roof edges and walkways
- ☐ Material loads distributed to prevent roof overloading
- ☐ Debris chutes used for material disposal (when applicable)
- ☐ Work area kept clean and free of tripping hazards
- ☐ Scrap materials collected and disposed of regularly
- ☐ Sharp objects (nails, metal edges) properly contained

7. HEAT ILLNESS PREVENTION

- ☐ Adequate drinking water available on site (cool, potable)
- ☐ Shaded rest areas established for break periods
- ☐ Work/rest schedules adjusted based on heat index
- ☐ Workers trained to recognize heat illness symptoms
- ☐ Buddy system in place for monitoring co-workers
- ☐ Emergency response plan for heat-related illness in place

8. EMERGENCY PREPAREDNESS

- ☐ First aid kit fully stocked and accessible
- ☐ AED on site or location of nearest AED known
- ☐ Emergency contact numbers posted and visible
- ☐ Fire extinguisher(s) available and inspection current
- ☐ Rescue plan in place for fall arrest situations
- ☐ Clear path for emergency vehicle access maintained
- ☐ All workers know location of nearest hospital/emergency care

VERIFICATION & SIGN-OFF

I have personally inspected this jobsite and verified that all checked items above have been properly implemented. Any unchecked items have been addressed or work has been suspended until corrections are made.

Supervisor: _____ **Date/Time:** _____

Signature: _____

Notes / Corrective Actions Required:

DISCLAIMER: This checklist is provided as a general guide and does not replace OSHA regulations, manufacturer guidelines, or professional safety assessments. Consult with a qualified safety professional for site-specific requirements. First Underwriters Insurance Brokers provides this resource for informational purposes and assumes no liability for its use.

Questions? Contact First Underwriters at (425) 242-5357 or visit **www.firstunderwriters.com**